

Old Gregg School Advisory Board Meeting Minutes February 3, 2026

In attendance: Carol Gingrich, Jeff Breon, Ashley Lesniak, Cathy Arney, Christine Sailors, Rebecca Gillian

Guests in attendance: Vicky Vanada, Dave Sweeley

Secretary Report: A motion was made by Rebecca Gillian to approve the January 6, 2026 meeting minutes. The motion was seconded by Jeff Breon. Motion carried.

Board of Supervisors Report: No report (NTR).

Financial/Treasurer's Report: The financial report given by Vicky Vanada was provided by Integrity Accounting. There were questions regarding specific line items and what was included in the grant expenses. Vicky suggested emailing John at Integrity Accounting directly for clarification. Vicky also presented the January monthly income report. Total income from building rentals and fitness center memberships was \$1,562.20. A motion to approve the report was made by Cathy Arney and seconded by Ashley Lesniak. Motion carried.

Physical Plant/Maintenance Report: Dave Sweeley provided the maintenance report. He reported that several lights have been replaced with LED bulbs, which are much brighter. Additional LED bulbs are on order and will be installed as older bulbs wear out. Each new light costs approximately \$45–\$50. Generator repairs have been completed, including installation of a new pump, and the generator is now functioning properly.

Unfinished Business

Youth Center Garden Area Cleanup: An update was provided by Carol Gingrich. An agreement was reached between the Youth Center and the Old Gregg School regarding remodeling of Terri's former room. In lieu of completing the previously agreed-upon garden area cleanup, the Youth Center will perform remodeling work in that room. There was discussion regarding whether this arrangement could be enforced, since the Youth Center had originally agreed to clean up the garden area but did not follow through. Vicky Vanada reported that the Youth Center has already begun repairs in the room. While the outcome cannot be guaranteed, the agreement has been made and there is no reason to expect they will not fulfill their commitment.

Water Fountain Rededication: Plans for a rededication ceremony for the water fountain are being discussed in collaboration with the Township's 200-year anniversary celebration of Gregg Township, planned for the fall.

Veterans Donor Letter: Christine Sailors reported that the veterans donor letter has been created and distributed via email. Rebecca Gillian suggested creating a shared Google document listing organizations to solicit for donations. This would help avoid duplicate requests and allow board members to track outreach efforts. All agreed this was a good idea. Christine Sailors agreed to create and share the document.

Gym Equipment: Vicky Vanada reported that two treadmills and one exercise bike are currently broken. The board discussed purchasing replacements; however, the current equipment budget is limited to \$100, as the board is hoping to receive donated items.

Kitchen Update: The kitchen contract was updated in October 2024.

Building Cleaning Expectations: Vicky Vanada shared a document outlining current cleaning expectations for the building:

- Weekly cleaning of the gym, kitchen, bathrooms, hallway, stairs, and elevator
- Monthly cleaning of the underground gym and public meeting areas
- All garbage cans are to be emptied and trash taken to the dumpster after cleaning

There was discussion about whether the Township office is currently included in cleaning services. Vicky stated that she prefers to keep the office locked and is cleaning it herself at this time. Although it is a public area, the current secretary has the option to decline cleaning services.

Board Duties and Bylaws: Ashley Lesniak requested that the board review current bylaws in relation to board duties and consider updating them to better align with current expectations.

New Business

Service Fee Increases: Vicky Vanada reported that Erlich Pest Control has announced upcoming fee increases. Pest control service will increase from \$74.20 to \$80.88, and drain line service will increase from \$92.43 to \$100.75. After discussion, a motion was made by Cathy Arney to accept the fee increases and continue services with Erlich. The motion was seconded by Rebekah Gillian. Motion carried.

Cleaning Staff Pay Discussion: Cleaning staff members Mattie and Linda have requested an hourly pay increase. Christine Sailors suggested reviewing the past two years of payroll records to determine their average monthly compensation. She proposed moving to a fixed monthly payment rather than hourly pay, provided all cleaning expectations are met. This would simplify budgeting and allow for a clear percentage-based increase once an average is determined.

Spring Craft Fair: Christine Sailors reported receiving several requests regarding the annual spring craft fair. The board agreed to move forward with the event. A motion was made by Carol Gingrich and seconded by Rebecca Gillian to hold the annual spring craft fair. Motion carried. The fair will be held on Saturday, March 28, the Saturday before Good Friday, as in

previous years. Christine Sailors will organize and publicize the event. Final planning will occur at the March meeting. Vicky Vanada agreed to add the event to the Old Gregg School calendar for Friday evening setup and Saturday reservations.

Security Report: A written security report was provided to Vicky Vanada by Jim Smith. He reported no security issues for the month, though two lights were noted as being out.

Next Meeting:

A motion to adjourn was made by Cathy Arney and seconded by Jeff Breon. Motion carried.

The next meeting will be March 3, 2026 the Old Gregg School Room 203.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christine Sailors". The signature is fluid and cursive, with the first name "Christine" written in a larger, more prominent script than the last name "Sailors".

Christine Sailors, Secretary
Old Gregg School Advisory Board