

Old Gregg School Advisory Board Meeting Minutes September 3, 2024

Old Gregg School Advisory Board members In attendance: Jim Smith, Jeff Breon, Carol Myers, Carol Gingrich, Ashley Lesniak, Christine Sailors, Cathy Arney, Molly Miller

Guests in attendance: , Vicky Vanada, Paula Smith

Public comment - NTR

Secretary's report - A motion was made by Cathy Arney to approve the August meeting minutes with a Second by Carol Myers. Motion carried.

Board of Supervisors report - Carol Gingrich reported that she gave report at the August Board of Supervisors meeting. Carol reported to the board on the Ghostly Gallop 5K run, the Winter Craft Fair and that online payments are up and running and doing well. She also reported that we are still looking for volunteer options for the flowerbeds.

Financial Treasurer's report - Vicky Vanada reported that the current balance is \$14,447.95 and that the line item for the Little League amount of \$280 has not yet been resolved. After some discussion a motion was made by Christine Sailors to resolve the \$280 as no further information is available and it cannot be determined whether it was paid. Molly Miller seconded this motion, motion carried.

Physical Plant report – Jim Smith reported that he called Scott Wolfe and had the dishwasher repaired, James Bilger reset the power on the mini splits. He also reported that we got 3200 gallons of fuel, Jim serviced the room heaters, trimmed the hedges, fixed plaster in 103 and painted on Saturday.

Unfinished business

1. Picnic table sales for the ballfield pavilion – tabled.
2. Community communications to tenants - Carol Gingrich updated that the Internet security equipment is purchased and being shipped, and that Ben Haupt stated the lease has been signed for \$285 a month.
3. Building damage side parking lot - tabled
4. Outside flower bed update – Carol Gingrich reported that Celesta Powell suggested this be part of Day of Caring
5. Side lot playground repair update – Carol Gingrich reported she contacted the business who installed the original equipment and is waiting for them to respond about the slide.
6. Keys to the building – Carol Gingrich states we still have unaccounted for keys, 54 total keys and only 25 are accounted for. No update.
7. Fountain repairs – no update although Christine Sailors questioned possibly asking for help through the veterans office in Bellefonte, she will reach out.
8. Township and old Gregg, School update - Carol Gingrich reported that Ben and Dan will run the wiring and that the set up of the new Internet security equipment will be done by the company.
9. Cleaning raise for Matty - TBD as finances are not yet determined
10. Tenants and closing times issues update – Carol Gingrich provided a copy of the waiver of liability. Some edits were suggested to update the name from Old Gregg school to “Old Gregg School Community and Recreation Center”.
11. Old Gregg School fee schedule – still under review
12. Revisions to miscellaneous guidelines and manuals update – Christine Sailors suggested adding a clause regarding clean up after Pets to the old Gregg school policy manual to include both inside and outside areas. Carol Myers suggested an update to the fitness center use contract “to say consult with your healthcare provider” not physician. It was also discussed to make available

a fitness center use contract at the box where forms can be completed and turned in. After further discussion it was decided to review these documents prior to the next meeting.

13. Old Gregg School building list for additional insured – Carol Gingrich still needs to add additional insured to the leases upon renewal.
14. Ghostly Gallop 5k - Christine Sailors reported at this time we just have three participants registered and are still looking for sponsors, she has emailed the sponsorship letter to the board and hopes to get a response. Ashley Lesniak stated Rockville Excavation will sponsor again this year, Carol Myers offered to make phone calls to prior-year sponsors. Ashley Lesniak suggested a new T-shirt logo this year. Christine Sailors is working on a logo and will share with the board, the deadline for the logo is October 8 for shirts to be printed.
15. Winter Craft Fair - Christine Sailors reported that they currently have 39 vendor spaces registered for and things are going well with online payments. Also, Amanda Fisher of the youth center ask about the youth center opening their doors to sell arts and crafts this year that their kids made. All were in agreement as we encourage the businesses in the Old Gregg School to open their doors for business during the craft fairs.

New business

1. Day of caring - this year will be October 3rd.
2. PVYC gym and kitchen contract proposal – a motion was made by Carol Myers to allow PVYC to pay a set fee for 12 months for use of the Old Gregg School gym and kitchen, any use that exceeds the agreed-upon hours will be billed separately, with a second by Ashley Lesniak. Motion carried.
3. PVYC damage to the floor finish - it was reported that the PVYC scraped the floors when the freezer was moved and damaged the hallway. This will probably need to be buffed out and brought to the attention of the PVYC to see how they want to handle this repair.
- 4.

Sub Committee Reports

Maintenance report – Jim Smith reported the convection oven does not work.

Security report - Jim Smith reported Vicky said cookie sheets are missing and cooking utensils are missing from the common area. It was also reported that there was a discrepancy when the kitchen was rented for a business hydrating foods that a tenant needed in the kitchen to get supplies she had stored in the refrigerator, after some discussion, it was determined that although tenants have use of the common areas when they are not rented, they do need to respect the renters time and space when in use. Additionally, it was discussed that the kitchen had been blocked off in the calendar for use in the past for tenants, but had not been charged rental fees. According to the Old Gregg School facilities use policy, if a room is to be reserved it must be rented for the time it is reserved.

Adjourn: A motion was made by Ashley Lesniak and seconded by Cathy Arney to adjourn. Motion carried.

The next meeting will be October 1, 2024 in room 203 at 6:30 PM.

Respectfully submitted,



Christine Sailors, Secretary
Old Gregg School Advisory Board