

**Old Gregg School Advisory Board
Meeting Minutes
February 6, 2024
6:30pm**

Old Gregg School Advisory Board members In attendance – Carol Gingrich, Carol Myers, Christine Sailors, Ashley Lesniak, Molly Miller, Don Grenoble, Jim Smith, Beth Znaniecki

Others in attendance: Paula Smith, Vicky Vanada

Public Comment: NTR

Secretary Report: NTR

BOS Report: Carol Gingrich reported to the BOS on the Spring Craft Fair.

Financial/Treasurer Report:

The budget report was provided for review by Carol Gingrich. Christine Sailors asked why the budgeted amount for the Penns Valley Youth Center other income was decreased from \$7000-\$5000 annually. Ashley Lesniak questioned whether some leaseholders did not reflect an increase in rent. Jim Smith reported that those lease holders have contracts that end in June, and that is when their increase will take effect. Carol Myers made a motion to approve the secretary's report, with a second by Don Grenoble. Motion carried.

Operations and Physical Plant Report:

Jim Smith reported the men's toilet parts have been ordered. Also, he fixed the faucet in the women's restroom and cleaned the sidewalks. Elevators were inspected. Jim cleaned the kitchen and noted that the kitchen has been left dirty by those who use it. One of the women's toilets also needs to be fixed. A motion was made by Carol Gingrich to send a letter to all lease holders, recommending kitchen cleaning and a reminder to all who access it, including a reminder to all the key holders that after business hours, the public areas in the building are to be empty when not in use. Also, that key holders are not to share their keys with others and to note that on New Year's people were in the building and said that they had keys but we're not lease holders. This motion was seconded by Molly Miller. Motion carried. Beth Znaniecki agreed to draft a letter for the board to review to send to all. Jim also reported the oil tank was filled in January and if the weather remains warm as it has been, it might not need to be refilled for another month

Unfinished Business:

- Cookbook - NTR
- Picnic tables - NTR
- Spring Craft Fair - Christine Sailors noted that the craft fair was voted on to be held annually the Saturday before Palm Sunday Carol Gingrich will check for the facilities use calendar to make sure the gym is available March 23 to hold the annual spring fling craft fair with a back up date of March 16. Christine Sailors agreed once the date has been set to publish the craft fair and open registration online. Carol Gingrich will also talk to Pam Hackenberg and make sure it gets put in the Grapevine.
- Storage Pods - Side lot and pod storage is still on the old contract and is paid by the Penns Valley Youth Center at a cost of one dollar a month plus utilities.
- Additional Fundraisers - Tabled

New Business:

NTR

Maintenance Report:
NTR

Security Report:

Security report. Jim Smith reported everything has been going well. The church will be changing their suppers from Saturday night to Sunday nights and has reminded them the building closes earlier at 8:00 PM on Sundays and they are aware and plan to finish earlier.

ADJOURN: A motion to adjourn was made by Don Grenoble, with a second by Beth Znaniecki. The next meeting will be March 5th in room 203.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christine Sailors". The signature is fluid and cursive, with the first name "Christine" and last name "Sailors" clearly distinguishable.

Christine Sailors, Secretary
Old Gregg School Advisory Board