

**Old Gregg School Advisory Board
Meeting Minutes
October 1, 2019
6:30pm**

Old Gregg School Advisory Board Members in attendance: Colleen Begley, Carol Gingrich, Don Grenoble, Nancy Hartman, Molly Miller, Carol Myers, Denise Immel, Christine Sailors, Jim Smith

Other/Visitors in attendance: Doug Bierly, Paula Smith, Charles Stover

Public Comments: NONE

Guest Speakers: NONE

Secretary Report: A motion was made by Colleen Begley, with a second by Jim Smith to approve the September 3, 2019 minutes as corrected. Motion carried.

Board of Supervisors Report: Carol Gingrich gave BOS report. It was approved to add a cleaning deposit fee of \$25 to the kitchen rental contract, to be refunded after rental if the kitchen is clean. It was also noted that 3 picnic tables had been sponsored by donors. We still have recipe books to sell and are still looking for people to donate picnic tables.

Operations Manager Report: Nothing to report.

Financial/Treasurer's Report: Doug Bierly reported that several renters are behind at this time. Income is below the 75% mark where it should be at this time. Doug will look into the PVCC, as they are behind on payment. Also the new PYCC K-5 was added to the budget. We met all expenses as of September 3, 2019.

Unfinished Business

1. Cookbook - No additional sales to report.
2. Picnic Tables - Nothing to report.
3. Day of Caring - Doug Bierly reported that we did get voucher for paint and supplies, but no volunteers this year.
4. Building Repairs - Dough Bierly will get in contact with Gary Horner regarding brickwork updates. Jim Smith still looking into parts for the circulating pump.
5. Winter Craft Fair - Christine Sailors as of 10/1/19, 31 vendors registered. Flyers were distributed to be hung and information has been sent to Pam Hackenberg. to be included on the website and Grapevine. Doug Bierly recommended a banner or sign to advertise OGS Winter Craft Fair, Christine Sailors volunteered to look into this. Carol Gingrich reported that we will once again be selling hot dogs, bbq and soup.
6. Gym - Still looking for wall coverings, it was discussed to get prices for different types of interlocking panels so that if a piece is damaged, it can easily be replaced.
7. Revised Kitchen rental form - to include the new \$25 deposit fee, some discussion about a pre-rental inspection and post-rental inspection to ensure kitchen was cleaned appropriately.

New Business:

1. It was recommended to look into having the parking paved and possibly applying for a grant to cover this expense.
2. Doug Bierly reported that Nittany Valley Model Railroad Club would like to install a TV in the lobby which would display their trains live. Jim Smith made a motion to approve this, seconded by Nancy Hartmant. Motion carried.

Subcommittee Report:

Maintenance – Jim Smith reported he is still trying to get information for parts to repair circulating pump. The curb repair still needs to be completed.

Security – Don Grenoble reported people are still not signing in when using the gym, leaving doors open and the lights on. Don also stated there was an incident where someone left a mess on the bathroom floor. After some discussion over this type of incident and damages to the gym and building in the evenings, one solution mentioned is to consider closing the building at 6:00pm.

Tenant Report - NONE

A motion was made by Colleen Begley, with a second by Don Grenoble to adjourn the meeting. Next meeting is November 5, 2019.

Respectfully Submitted,



Christine Sailors, Secretary
Old Gregg School Advisory Board